# Community Housing Expansion of Austin

Regular Meeting of the Board of Directors

August 22, 2018

Gatlin Johnson calls the meeting to order at

In attendance, constituting a quorum:

Gatlin Johnson - Treasurer

Gatlin Johnson - Secretary

Elliot Bucknall - Director

Matt Dietrich - Human Resources

Also in attendance:

Natalie San Luis - Staff

#### Secretary Election

The Board considers electing Elliot Bucknall to the position of Board Secretary.

**Motion to [Matt/Gatlin] approve Elliot as CHEA Secretary.**

Accepting: 3 Rejecting: Abstaining:

The motion passes by consensus.

#### Membership Survey

Natalie SL recently got the email addresses necessary to actually send the membership survey to all members.

No motion was made and the item was resolved.

#### ROC application debrief.

The Board then considered submitting the ROC-USA CTAP application.

The application is almost complete. Missing components are audited CHEA financial statements as well as statements from partner organizations.

Gatlin suggests we submit the application at the end of the meeting as-is and await feedback.

The group pauses to fill in some remaining blanks in the application.

**Motion to [Gatlin/Matt] have Natalie San Luis submit the ROC-USA application by midnight on Friday with full discretion.**

Accepting: 2 Rejecting: 0 Abstaining: 1

The motion passes by majority.

#### Staffing, as well as organizing projects for staff members.

Matt solicits the main priorities we should have for employees. Ideas include:

* New member orientation document.
* Coming up with processes for institutional memory and democratic member participation.

An item is added to the next meeting’s agenda to discuss parts of the strategic plan.

No motion was made and the item was resolved.

#### Action Items

The Board assigned the following action items:

Barak -

Matt - Work with Natalie to finalize the application.

Gatlin

Elliott -

Natalie - submit the application and also ask for a raise; look through strategic plan for realistic priorities.

#### Future Meeting Schedule and Agenda Items

The Board determined the following discussion items for the Voting Meeting, which was agreed to take place at 7:00 PM CDT on September 5th, 2018 at Sasona:

* In-depth mining of Strategic Plan

#### New Business

Community Board Rep:

Currently we have one interested candidate. The room’s sentiment is to move forward with a 1-candidate ballot. Natalie will coordinate this.

There being no further business to be brought before the Board, the meeting was adjourned at .